**Curriculum and Instruction Programs Meetings**

**October 13, 2010**

1. The course teams.

2.   Course scheduling for Spring and Summer 2011.

3.   The Critical Assignment Rubrics for EDG 6224, EDG 6285, EDG 6918, and EDG 7938.

4. Revising the Ed.S.

**February 2, 2011**

1. The course teams.

2.  The pattern of course and teaching schedule from Summer 2011 until Spring 2013, and a schedule planning process.

3.  The position of Doctoral Program Coordinator, and what the responsibilities of that would be.

4.  The Critical Assignment Rubrics for EDG 6224, EDG 6285, EDG 6918, and EDG 7938. We will consider the Qualifying Examination and the Dissertation at our next meeting.

5. Revising the Ed.S.

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**Date:** Wed, 26 Jan 2011 09:42:40 -0500

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**Subject:** Meeting about the C&I programs

Colleagues:

We need to meet in order to plan for the coming year in the C&I graduate programs. To get the conversation going, I am attaching a summary of the Master's and Doctoral courses, the course teams, and a draft of a teaching schedule just for Fall/Spring, 2011-2013. I have developed a more in-depth schedule for every semester from Summer 2011 until Fall 2014 that we can examine at the meeting. There will be 4 topics for the meeting:

1.  The course teams.

2.  The pattern of course and teaching schedule from Summer 2011 until Fall 2014, and a schedule planning process that I want to use with all courses in the department.

3.  The position of Doctoral Program Coordinator, and what the responsibilities of that would be. I have asked Gail to fill the position, beginning in Fall 2011. You will receive a draft of the possible responsibilities to help our discussion.

4.  The Critical Assignment Rubrics for EDG 6224, EDG 6285, EDG 6918, EDG 7938, the Qualifying Examination, and the Dissertation. I will send comments on them to you quite soon, before we meet.

Colleagues:

After hearing from several people, the best time to hold the C&I Program Area meeting will be on Wednesday morning, February 2. I suggest 9:00-10:30, so that we have some time to consider the 4 points noted in the previous message. You will find a draft proposal for the responsibilities of the Doctoral Program Coordinator attached to this message; we will discuss the ideas in it next Wednesday. Take care.

Jim